

AGENDA - REGULAR PUBLIC MEETING

OCTOBER 24, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Committee Reports
11. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Student Development
 - Physical Resources
 - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

OCTOBER 24, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 41 through 46 be approved.

Roll Call:

41. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
10/24/2016	7:30 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
11/7/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
11/21/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

42. that the Board approve the minutes and attachments of the October 10, 2016 Regular Public Meeting and Executive Session I. **(attached)**

43. that the Board acknowledge the following School Bus Evacuation Drill:

1. Date: October 5, 2016
2. Time of Day Drill Conducted: 8:50 a.m. to 12:20 p.m.
3. School Names: T. Baldwin Demarest Elementary and Charles DeWolf Middle School
4. Location of Drill: Interschool Road (private road between both schools)
5. Route Numbers: All students participated, inclusive of Routes #1 and #2
6. Supervisor of Drill: Sabatino Lauriello, Physical Education Teacher

44. that the Board approve the 2nd reading of the following revised Policies: **(attached)**

2224	Non-Discrimination/Affirmative Action
4111	Recruitment, Selection and Hiring – Certified Staff
4111.1	Non-Discrimination/Affirmative Action – Certified Staff
4211	Recruitment, Selection and Hiring
4211.1	Non-Discrimination/Affirmative Action – Non-Certified Staff
5111	Admission
5114	Suspension and Expulsion
5131	Conduct/Discipline
5145.4	Equal Educational Opportunity
6010	Goals and Objectives
6121	Non-Discrimination/Affirmative Action
6140	Curriculum Adoption
6142.2	English As A Second Language: Bilingual Programs
6142.4	Physical Education and Health
6142.10	Telecommunications/Technology
6142.12	Career Education
6145	Extracurricular Activities
6147.1	Evaluation of Individual Student Performance
6171.2	Gifted and Talented

45. that the Board approve the following resolution to submit the Statement of Assurances with regard to the New Jersey Quality Single Accountability Continuum: **(attached)**

WHEREAS,	N.J.A.C. 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's Statement of Assurances with respect to this process, now, therefore, be it
RESOLVED,	that the Old Tappan Board of Education does hereby authorize the Superintendent of Schools to submit the Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

46. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Linda Fusco , School Psychologist, will be attending the workshop " <i>Assessment of Children WISCV and WPPSI-IV</i> " on November 2, 2016, at Fairleigh Dickinson University, Teaneck, New Jersey; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$100.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
RESOLVED,	that the Board approves Ms. Fusco's attendance at the aforementioned conference as well as the related travel expenses.

II. HUMAN RESOURCES
Mr. John Shahdanian

OCTOBER 24, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 50 through 56 be approved.

Roll Call:

50. that the Board approve the following coach for the 2016-2017 school year, as per the negotiated agreement:

Name	Activity
Reiser, Stephanie	Interscholastic Coach (Girls' Basketball)

51. that the Board approve the following substitute to be employed on a per diem basis, as needed, for the 2016-2017 school year, as recommended by the Superintendent:

Tucker, Jeffrey (Teacher Substitute)

52. that the Board accept the letter of resignation dated October 5, 2016, from Liridona Papraniku, Teacher, effective on December 4, 2016.

53. that the Board rescind motion #195 (approved 6/27/2016) and approve the following Family Leave for Sevana Bohchalian as follows:

Teacher/Assignment	Dates	Reason
Bohchalian, Sevana Social Worker District	9/28/2016 – 10/3/2016	Period of Disability (Pre-birth) with pay & health benefits
	10/4/2016 – 10/31/2016	Period of Disability (Post-birth) with pay & health benefits
	11/1/2016 – 1/30/2017	Unpaid Leave with health benefits (FMLA and Family Leave Act)

54. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
DeSciora, Annette	Assignment Homework: Where, When and Why? #5045	3	On-Line	Colorado State University-Pueblo Learners Edge	1/2/2017 – 5/15/2017

NOTE: This course was originally approved on 4/25/2016 for the Fall 2016 semester but was not taken.

55. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Gagliano, Stephen	CSI: Creative Science Through Inquiry #901	3	On-Line	Colorado State University-Pueblo Learners Edge	1/2/2017 – 5/15/2017

NOTE: This course was originally approved on 4/25/2016 for the Fall 2016 semester but was not taken.

56. that the Board appoint Guillermo "Willie" Arboleda as the Building Manager/Head Custodian, pending proof of archived fingerprints and successful completion of a pre-employment fitness for duty exam. His employment will be effective on or about January 2, 2017 through June 30, 2017.

III. STUDENT DEVELOPMENT
Mr. John Shahdanian

OCTOBER 24, 2016

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Student Development actions of the Board, as recommended by the Superintendent, number 7 through 7 be approved.

Roll Call:

7. that the Board approve the 8th grade overnight trip to Philadelphia, PA, during the 2016-2017 school year.

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

OCTOBER 24, 2016

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 26 through 26 be approved.

Roll Call:

26. that the Board approve the following change order for the Charles DeWolf Middle School's Boiler Replacement Project:

Change Order #	Reason	Cost
GC-05	<u>Credit</u> change order for the remaining balance of Allowance No. 1	-\$19,517.29

V. FINANCE & BUDGET
Mr. Kurt Linder

OCTOBER 24, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 73 through 79 be approved.

Roll Call:

73. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **additional October, 2016** bills in the amount of **\$72,972.34** for the current expense. **(attached)**
74. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$795,954.37** for the month of **October, 2016**.
75. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **September, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2016-2017 school district budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**

Douglas Barrett
Board Secretary

Date

76. that the Board approve the **September, 2016** Custodian of School Monies Report and Board Secretary's Report. **(attached)**
77. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **September, 2016** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

78. that the Board approve the contract with Blue Flower Arts LLC, Millbrook, NY, to provide a Literary Speaker for the Professional Development Day on November 8, 2016.

79. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy
Horizon Blue Cross and Blue Shield
Rockland Electric
X-Tel Communications

EXPLANTION: As the next scheduled Board Meeting is November 7, 2016, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____